
The Miami Downtown Development Authority
Board of Directors Meeting

Wednesday, September 16, 2020
9:00 A.M.

*This ZOOM Virtual Meeting will be live streamed on Facebook
@Miami Downtown Development Authority*

MEETING AGENDA

BOARD MEMBERS

Commissioner Manolo Reyes, Chairman
Commissioner Eileen Higgins, Vice Chair
Suzanne Amaducci-Adams
Alicia Cervera Lamadrid
T. Spencer Crowley III

Philippe Houdard
Danet Linares
Richard Lydecker
Jose Mallea
Nitin Motwani

Alan Ojeda
Gary Ressler
Franklin Sirmans
Greg West

1. WELCOME & VIRTUAL MEETING PROTOCOLS

- **Virtual Meeting Protocols & Public Comment Instructions**
Ivonne de la Vega, Miami DDA Board Secretary

2. INTRODUCTION BY COMMITTEE CHAIR

- **Introduction & Roll Call**
Commissioner Manolo Reyes, Miami DDA Chairman

3. LEGISLATIVE ITEM(S)

[Note: All legislative items are recommended by the Executive Director]

**3A. APPROVAL OF MINUTES – July 10, 2020 Special Meeting of the Miami DDA Board of Directors
& July 17, 2020 Meeting of the Miami DDA Board of Directors**

3B. RESOLUTION 034/2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) ACCEPTING THE RESIGNATION OF MIAMI DDA BOARD MEMBER MARTA VICIEDO AND REMOVING HER AS AN AUTHORIZED SIGNATORY FOR ANY AND ALL MIAMI DDA BANK ACCOUNTS.

3C. RESOLUTION 032/2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) DIRECTING THE EXECUTIVE DIRECTOR TO TAKE THE NECESSARY COURSE OF ACTION FOR DECLARING COMPUTERS, SOFTWARE, FURNITURE, AND/OR OTHER AGENCY ASSETS OBSOLETE AND/OR BROKEN, REMOVING THEM FROM INVENTORY , AND DONATING THOSE ITEMS TO A BONA FIDE NONPROFIT CIVIC, CHARITABLE, EDUCATIONAL, SCIENTIFIC OR CULTURAL ASSOCIATION OR ENTITY PURSUANT TO §501(C)(3) OF THE INTERNAL REVENUE CODE WITH PREFERENCE TO ORGANIZATIONS WITHIN THE MIAMI DDA DISTRICT, AND/OR DISCARDING AND/OR SELLING THOSE ITEMS ACCORDINGLY.

3D. RESOLUTION 035/2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) ACCEPTING AND APPROVING THE RECOMMENDATIONS AND FINDINGS OF THE EXECUTIVE DIRECTOR PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 19-20-01 FOR THE ESTABLISHMENT OF A PRE-QUALIFIED POOL OF THREE (3) RESEARCH, STRATEGY AND ANALYTICS SERVICE PROVIDERS AS LISTED ON EXHIBIT “A”, ATTACHED AND INCORPORATED, PURSUANT TO REQUEST FOR QUALIFICATIONS (“RFQ”) NO. 19-20-01 FOR THE PROVISION OF RESEARCH, STRATEGY AND ANALYTIC SERVICES; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE PROFESSIONAL SERVICE AGREEMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR AN INITIAL PERIOD OF TWO (2) YEARS WITH THE ONE (1) ONE (1) YEAR OPTION TO RENEW; FURTHER AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AND ALL OTHER DOCUMENTS, INCLUDING ANY AMENDMENTS, MODIFICATIONS, AND EXTENSIONS, ALL IN FORM ACCEPTABLE TO THE CITY ATTORNEY, AS MAY BE NECESSARY FOR SAID PURPOSE.

3E. RESOLUTION 036/2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF MIAMI, FLORIDA (“MIAMI DDA”) AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR JANITORIAL SERVICES WITH ROSARIO CLEANING SERVICES; SUPPLEMENTING STAFFING PROVIDED BY THE DOWNTOWN ENHANCEMENT TEAM AS PART OF THE PIT STOP EXPANSION; AND FURTHER AUTHORIZING THE REALLOCATION AND EXPENDITURE FROM THE MIAMI DDA FISCAL YEAR 2019-2020 BUDGET TO PROVIDE SAID SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SEVENTY-TWO THOUSAND DOLLARS (\$272,000.00) FOR FISCAL YEAR 2019-2020; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AN EXECUTE ANY AND ALL AGREEMENTS NECESSARY, ALL IN FORMS ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSES.

4. FINANCIAL REPORT – AUGUST 31, 2020

6. EXECUTIVE DIRECTOR REPORT – Christina Crespi, Executive Director

7. NEW BUSINESS

8. MEETING ADJOURNMENT

*Miami DDA Board of Directors Meeting
Friday, October 23, 2020 – 9:00a.m.*